

## **Lake Community Action Agency**

### **Now Accepting Weatherization Contractor Applications**

#### **Overview**

The program is funded each year by the United States Department of Energy and receives supplemental funding from the United States Department of Health and Human Services. The extent of services to be provided depends on available funding. 100% of these projects are funded by the United States Department of Energy or the United States Department of Health and Human Services. This program is supported by a U.S. Department of Energy grant totaling \$811,430.00. Florida's Weatherization Assistance Program is supported by a U.S. Department of Energy grant totaling \$61,430 (7.57%), with \$750,000 (92.43%) financed by non-governmental sources.

We are an equal opportunity employer dedicated to a policy of nondiscrimination in employment on any basis including race, color, age, sex, religion, disabilities, or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodation needed to participate in the application process.

This Contractor Qualification document provides the procedures for weatherization contractors to apply for and qualify for the Lake Community Action Agency Contractor Roster. Weatherization contractors may apply for the Roster at any time during the program year, so it is an open enrollment process.

In order to qualify for the Roster, Contractors must have the qualifications specified in the section of this document titled Minimum Requirements for Weatherization Contractors. Contractors must maintain all requirements in order to remain on the Roster. LCAA WAP reserves the right to modify the qualifications as necessary to serve the needs of the Program and its stakeholders. The Program will make every effort to give advance notice of such modifications and to assist current Contractors in obtaining any new qualifications.

Contractors who are on the Roster are eligible to perform weatherization work for Lake Community Agency.

## **Minimum Requirements for Weatherization Contractors**

- Minimum Insurance Requirements
  - Workman's compensation insurance is required
  - General Liability - \$1,000,000 bodily injury
  - General Liability - \$ 1,000,000 property damage
- RI Lead Safe Renovator/Remodeler license
- Training in Lead Safe Work (LSW) Practices
- Building Performance Institute (BPI) certified
- OSHA Training (OSHA 10 for Workers; OSHA 30 For Crew Chiefs) • Registered as a valid corporation with the RI Secretary of State
- The subcontractor must supply all tools and equipment necessary to perform the work, including a Blower Door and a Hepa Vac
- The Subcontractor must be able to work with low-income and minority households in a professional manner.
- Material standards must comply with Department of Energy (DOE) 10 CFR 440 Appendix A

## **Weatherization Work Specifications**

A. Work Scope and Description. Each single-family weatherization job includes one or more of the following measures:

- Insulating attics, walls, underfloor, heating ducts and water pipes
- Air-sealing the building shell to reduce air infiltration
- Sealing the air handling system (supply and return ducts and boots)
- Combustion safety analysis
- Making minor repairs to protect the weatherization measures installed
- Installing windows and doors
- Installing bathroom and kitchen fans
- Installing whole house ventilation systems or humidifiers
- Installing programmable thermostats, carbon monoxide detectors, smoke detectors

Insulation measures include high density or “dense pack” (minimum 3.5 lbs. per cubic foot), installations using blowing machines that produce a minimum of 80” of water column (w.g.) as measured with air control open, and the hose plugged. Air infiltration reduction may include the techniques of dense packing and pressure diagnostics. In addition to shell related air-sealing, Contractors shall use mastic and other materials to seal supply and return ducts and boots in all homes where forced air heating systems are present and air leakage reductions in the air handling system are possible. All attic cavity and floor insulation work in site-built homes shall include the sealing of all penetrations. In addition to the items listed, Contractors are required to arrange for specialists, such as plumbers and electricians, to perform specialty tasks. Contractors are required to provide knob and tube inspections by licensed electricians when this item is specified by the Program. Contractors are required to self-inspect their work upon completion, including blower door and other diagnostic tests to ensure target levels are reached. All jobs must pass Program inspection before becoming eligible for payment.

**For Application please contact:**

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